

**WESTERN UNIVERSITY  
DEPARTMENT OF GEOGRAPHY  
GEOGRAPHY 3462G  
LAND USE PLANNING  
COURSE OUTLINE – WINTER 2023  
Wednesdays, 3:30 p.m. - 6:30 p.m.  
Classroom Location: Arts and Humanities Building room 2B02**

**This course is taught IN-PERSON**

**Course delivery with respect to the COVID-19 pandemic**

Although the intent is for this course to be delivered in-person, the changing COVID-19 landscape may necessitate some or all of the course to be delivered online, either synchronously (i.e., at the times indicated in the timetable) or asynchronously (e.g., posted on OWL for students to view at their convenience). The grading scheme will not change. Any assessments affected will be conducted online as determined by the course instructor.

**1. Course Information :**

Geography 3462G is an in-person course with details set out in Section 6, listed below.

Course Instructor: Steve Evans, BES MPA RPP  
E-mail: [sevans4@uwo.ca](mailto:sevans4@uwo.ca)  
Office Hours: By appointment

**2. Calendar Description:**

Land Use Planning will include a review of Ontario Planning Legislation, and an in-depth review of planning tools used in community planning including official plans, zoning by-laws, subdivision control and the role of citizen participation. Prerequisite: Third- or fourth-year status – half course. Prerequisite checking is the student's responsibility.

**Senate Regulation:** Senate regulations state, “Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you will be removed from this course, and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

**3. Textbooks**

Students are required to obtain or have continued access to the following text:

Planning Canadian Communities (7th edition) by Gerald Hodge, David Gordon, Pamela Shaw, ISBN -13: 978-0-17-670549-7.

Additional required resources include: The Ontario Planning Act R.S.O. 1990 as amended and the Provincial Policy Statement 2020.

Readings from these publications are listed on the course outline. The Hodge text is available at the Book Store in print or e-book format; the Planning Act and the Provincial Policy Statement 2020 are available on-line. Other pertinent readings may be announced during class. Land Use

Planning Made Plain (Second Edition) by Hok-Lin Leung is recommended as supplemental reading and is available in electronic format through the Weldon Library and hard copy at the Book Store.

All resources will be posted on OWL.

#### 4. **Course Objectives and Format**

This course will include an in-depth examination of land use planning principles, techniques and processes including Provincial legislation found in the Ontario Planning Act and the Provincial Policy Statement 2020. The course will be conducted in the form of an advanced seminar with strong participatory input expected from students. Students will be required to complete the necessary textbook readings and complete two assignments, a planning report, and a mid-term exam.

Students are responsible for material covered in the lectures as well as the assigned chapters/sections of the text. Students are required to review assigned readings prior to class and maintain attendance as weekly topics and readings are cumulative.

[Google Chrome](#) or [Mozilla Firefox](#) are the preferred browsers to optimally use OWL; update your browsers frequently. Students interested in evaluating their internet speed, please click [here](#).

If students need assistance, they can seek support on the [OWL Help page](#). Alternatively, they can contact the [Western Technology Services Helpdesk](#). They can be contacted by phone at 519-661-3800 or ext. 83800.

#### 5. **Learning Outcomes**

Upon successful completion of this course students will be able to understand:

- Ontario Planning legislation
- The process of public participation
- The structure of land use planning tools including Official Plans and Zoning By-Laws
- Provincial/Municipal responsibilities for land use planning

As well, this course will help develop students' skills in:

- Writing essays and reports
- Oral communication/presentation skills
- Research and analysis

#### 6. **Course Content and Schedule**

Jan. 11	Organization and Structure of the Course The Need for Community Planning - "Why Plan?" Readings: Hodge Chap. 1
Jan. 18	The Beginnings of Today's Cities and Foundations of Community Planning in Canada - Readings: Hodge Chapters 3 and 4
Jan. 25	Community Planning in Canada Readings: Hodge Chapters 5 & 6

<b><u>Assign#1</u></b>	Legislative Framework for Land Use Planning – The Ontario Planning Act Readings: Planning Act Sections 1-15 & Provincial Policy Statement 2020
Feb. 1	Theories in Plan-Making and the Role of the Community Plan/Official Plan Readings: Hodge Chapters 7 and 9 and Planning Act Sections 16 -27
Feb. 8	Formal and Informal Steps in Developing an Official Plan Readings: Hodge Chap. 14 (1-hour lab session in preparation for planning report assignment)
Feb. 15	<b>Midterm Exam (2 hours)</b>
Feb. 20-24	<b><u>READING WEEK</u></b>
Mar. 1	Planning for People and Places Readings: Hodge Chapters 11, 12, & 13
Mar. 8	Planning Report Assignments Due – <b><u>NO CLASS TODAY</u></b>
Mar. 15	Implementing Official Plans - Land Use Controls Zoning By-Laws, Plans of Subdivision Readings: Hodge Chap. 16 and Planning Act Sections 34, 44, 45, 50 and 51
Mar 22	Planning for Regions, Cities and Small Towns in Canada Readings: Hodge Chaps 8 and 10
Mar. 29 <b><u>Assign#2</u></b>	Politics of Planning – Linking the Public, Politicians and Planners, Future Challenges for Planning Readings: Hodge Chapters 2, 15 and Epilogue
Apr. 5	Review <b>FINAL EXAM</b>

## 7. **Communication**

Students should check the OWL site every 24 – 48 hours

A weekly update will be provided on the OWL announcements

Students should email their instructor(s) using OWL “messages”

For any other communication, the centrally administered **e-mail account** provided to students will be considered the individual’s official university e-mail address. It is the responsibility of the account holder to ensure that e-mail received from the University at his/her official university address is attended to in a timely manner. You can read about the privacy and security of the UWO email accounts [here](#).

Emails will be monitored daily; students will receive a response in 24 – 48 hours

## 8. Evaluation

Course achievement evaluations will be based on:

Class participation	10%	
Assignments (2 brief essays)	10%	Jan. 25 and Mar. 29
Mid-term exam	20%	February 15
Planning Report Major Assignment	20%	Due date March 8
Final Examination:	40%	

Students are responsible for material covered in the lectures as well as the assigned chapters/sections of the text. Students are required to review assigned readings prior to class and maintain attendance as weekly topics and readings are cumulative.

All assignments are due at 11:55 pm EST unless otherwise specified.

Written assignments will be submitted to Turnitin (statement in policies below)

Late assessments without illness self-reports will be subject to a late penalty 10 %/day

Late assessments with illness self-reports should be submitted within 24 hours of submission of the last illness self-report

An assessment cannot be submitted after it has been returned to the class; [an alternate assessment will be assigned] OR [the weight will be transferred to the final grade]

Grades will not be adjusted on the basis of need. It is important to monitor your grades in this course.

## 9. Accommodation Policies

Students with disabilities work with Accessible Education (formerly SSD) which provides recommendations for accommodation based on medical documentation or psychological and cognitive testing. The accommodation policy can be found here: [Academic Accommodation for Students with Disabilities](#).

### **Academic Consideration for Student Absence**

The University recognizes that a student's ability to meet their academic responsibilities may, on occasion, be impaired by medical illness. Illness may be acute (short term), or it may be chronic (long term), or chronic with acute episodes. The University further recognizes that medical situations are deeply personal and respects the need for privacy and confidentiality in these matters. However, in order to ensure fairness and consistency for all students, academic accommodation for work representing 10% or more of the student's overall grade in the course shall be granted only in those cases where there is documentation indicating that the student was seriously affected by illness and could not reasonably be expected to meet their academic responsibilities. Policy on Academic Consideration for Medical Illness - Undergraduate Students

Student Medical Certificate (SMC)

### **Religious Accommodation**

Students should consult the University's list of recognized religious holidays, and should give reasonable notice in writing, prior to the holiday, to the Instructor and an Academic Counsellor if their course requirements will be affected by a religious observance. Additional information is given in the [Western Multicultural Calendar](#).

#### **10. Make-up Examinations**

Makeups will be granted with approved documentation only. All documentation for missed exams must be provided to the Academic Counselling Office within 48 hours of the scheduled exam, otherwise the instructor will assign a grade of zero. The format and content of make-ups may differ substantially from the scheduled test or examination.

#### **11. Use of Electronic Devices**

**No electronic devices will be allowed during tests and examinations.**

#### **12. How to Be Successful in this Class:**

Students enrolled in this class should understand the level of autonomy and self-discipline required to be successful.

1. Invest in a planner or application to keep track of your courses. Populate all your deadlines at the start of the term and schedule time at the start of each week to get organized and manage your time.
2. Make it a daily habit to log onto OWL to ensure you have seen everything posted to help you succeed in this class.
3. Take notes as you go through the lesson material. Keeping handwritten notes or even notes on a regular Word document will help you learn more effectively.
4. Do not be afraid to ask questions. If you are struggling with a topic, contact your instructor(s) and or teaching assistant(s).

#### **13. Continuity of Education Plan (in-person class pivoting to online learning)**

In the event of a COVID-19 resurgence during the course that necessitates the university to direct courses move away from face-to-face interaction, all remaining course content will be delivered entirely online, either synchronously (i.e., at the times indicated in the timetable) or asynchronously (e.g., posted on OWL for students to view at their convenience). The grading scheme will **not** change. Any remaining assessments will also be conducted online as determined by the course instructor.

#### **14. Information on COVID-19**

##### **Masking Guidelines**

Students will be expected to wear triple layer, non-medical, paper masks at all times in the classroom as per University policy and public health directives. Students who are unable to wear a mask must seek formal accommodation through Western Accessible Education, and present medical documentation.

Students are not permitted to eat or drink while in class to ensure masks stay in place. Students will be able to eat and drink outside of the classroom during scheduled breaks. Students unwilling to wear a mask as stipulated by Western policy and public health directives will be referred to the Dean, and such actions will be considered a violation of the student Code of Conduct.

### **Course Absences due to Daily COVID Screening Questionnaire**

Missed assessments (e.g., presentations, essays, quizzes, tests, midterms, etc.) require formal [academic considerations](#) (typically self-reported absences and/or academic counselling). [Methods for dealing with missed work and course content are at the discretion of the instructor(s). Students should be aware that some learning outcomes cannot be easily made up and may need to be completed in a subsequent year. Your instructor will provide you with further information as to how this applies within this course.

Students who demonstrate a pattern of routinely missing coursework due to self-reported COVID symptoms, and therefore do not demonstrate mastery of the learning outcomes of the course, will not receive credit for the course.]

## **15. Academic Offences**

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a [Scholastic Offence](#).

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

## **16. Western's Commitment to Accessibility**

The Department of Geography and Environment strives at all times to provide accessibility to all faculty, staff, students, and visitors in a way that respects the dignity and independence of people with disabilities. Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact Services for Students with Disabilities (SSD) at 519-661-2147 for any specific question regarding an accommodation. [Information regarding accommodation of exams](#) is available on the Registrar's website. More information about ["Accessibility at Western"](#) is available.

## **16. Mental Health**

If you or someone you know is experiencing distress, there are several resources here at Western to assist you. Please visit Western's [Health and Wellness website](#) for more information on mental health resources.

## **17. Support Services**

[Western's Support Services](#)

**19. Important Dates**

**January 9: Classes resume**

**January 17: Last day to add a second term half course**

**February 20: Family Day – Department Office Closed**

**February 18 - 26: Spring Reading Week (No classes)**

**March 7: Last day to drop a first term half course without penalty**

**April 10: Classes end**

**April 11 &12: Study days**

**April 13 - 30: Examination Period**